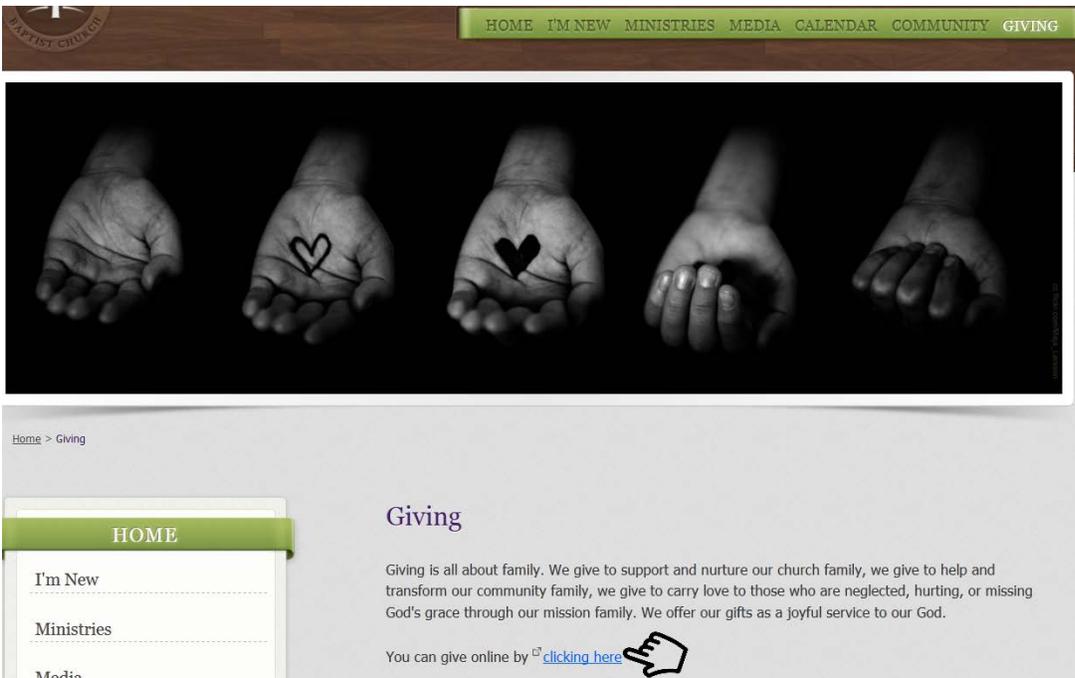


How to GIVE electronically...



1. Begin by going to the main church website, www.SmokeRiseBaptist.org, in the browser of your choice.
2. On the main page, click on the word GIVING on the menu bar, which will take you to the following page...



3. Click on the 'You can give online by [clicking here](#)' link, as above, which will bring you the first secure bank page...

The screenshot shows the 'Online Donation' form. The form is titled 'Online Donation' and has a 'Return to our Home Page' link. It is divided into two main sections: 'Donations' and 'Log In'. The 'Donations' section includes a list of donation categories with input fields for amounts: General Budget (0.00), Families in Need (0.00), Lilburn Co-op (0.00), Stone Mountain Co-op (0.00), CBF Global Missions (0.00), Lottie Moon (0.00), Annie Armstrong (0.00), State Missions (0.00), Tijuana Ministry Support (0.00), Tijuana Water Project (0.00), Memorial Gift (0.00), and Honduras Church Bldg Fund (0.00). The total amount is \$0.00. Below this is a 'Donation Frequency' dropdown menu set to 'Choose One' and a 'Donation Start Date' field set to '03/12/14'. The 'Optional' section has a 'Donation is Choose One of' dropdown menu. The 'Log In' section has fields for 'Email Address' and 'Password', a 'Log In' button, and a link to 'Forgot your Email Address or Password?'. Below the 'Log In' section is a 'Create Your Online Profile' section with a 'Create Profile' button. Hand cursors are pointing to the 'Log In' button and the 'Create Profile' button.

- If this is your first time here, you will need to setup your personal, secure (notice the web address now begins with https:// which means it is a secure website) profile – by clicking on the Create Profile button: hereafter, when you return here, you will use the Log In box, by using the credentials that you establish in the next steps...

Online Donation [Return to our Home Page](#)

Create Profile

Enter a valid email address below.
This will be used as your User ID.

Email Address:

Confirm Email Address:

Privacy Notice

You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Smoke Rise Baptist Church to process your online transactions.

The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information.

The password you select is also important in protecting your information; keep it secure and follow the best practices suggested [here](#). View Vanco's Privacy and Security Policy by clicking [here](#).

Powered by [Privacy & Security](#)

- Type in your Email address, (it will be your login in the future), twice – to ensure it is correct, click on Continue

Online Donation [Return to our Home Page](#)

Profile

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required)

Phone Number:

Email Address: (required)

Confirm Email Address: (required)

Enter Password: (required)

Re-Enter Password: (required)

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Password requirements:

- Must be at least eight characters
- Must include at least one letter and one number
- Cannot be identical to your first name, last name or email address
- Cannot be reused
- Passwords are case sensitive

- Once you have created your profile, which includes your login (Email address) and password you won't have to use this page until or unless you need to update any of the info. or change your password – as in next screen...

which you get to by clicking on the Profile, once you log into the website.

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

Profile

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required)

Phone Number:

Email Address: (required)

Confirm Email Address: (required)

Password Change

Enter Current Password:

Enter New Password:

Re-Enter New Password:

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securityMETRICS
PCI Certified

- After you have created your profile, anytime you login thereafter (by following the first 3 steps above) the first screen you will see is the one below...and you will be on the Summary tab, where you can take a look at all your prior transactions (and look transactions up within a specific time range) and scheduled transactions, add a new transaction and edit any accounts (bank or credit card) you might have entered/used in the past.

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

My Scheduled Transactions

You do not have any transactions scheduled.

My Transaction History

Date Range: to

Fund:

No donations were found for this Date Range and Fund selection.

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8. Clicking on Add Transaction, on previous screen, brings you here:

where you enter the amount(s) you want to give, in the line(s) to which you want the money to go, and then select the frequency...One Time, for individual donations, or setup regular Weekly or Monthly giving – and designate the date for the one-time gift or when the recurring gift begins. You can also indicate special donation recognition (memorial, in memory of, etc.) designations on this page. Once you have entered everything as you want it, click on Continue, to go the following page - choose an existing account or card or click to add new.

9. If you any questions about this process or need any help getting started, please call our Administrator, David MacFarlane at 678.533.0567.